

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – January 12, 2015**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 PM.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE The following voting members attended: John Furfari, Mike Visalli, Jess Everett & Jay Kandle. District staff present was Victor De Vasto and Robin Bergeman. NRCS staff present was Mona Peterson.

MINUTES of the October regular meeting were reviewed as written. M. Visalli made a motion, seconded by J. Kandle that the October minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment were reviewed.

- 1) **Thayer Group** – 251 Refund (Overpayment) - \$680.00 - M. Visalli made a motion, seconded by J. Kandle to refund the overpayment to Thayer Group. Motion passed unanimously on a voice vote.
- 2) **NJACD** – Annual Dues J. Kandle made a motion, seconded by M. Visalli to continue membership and pay dues of \$750.00. Motion passed unanimously on a voice vote.
- 3) **A-Qualtiy** – Annual Maintenance Contract - \$576.00 – M. Visalli made a motion, seconded by J. Kandle to accept the maintenance contract on the copy machine. Motion passed unanimously on a voice vote.

PAYROLL REPORT – Not available.

FINANCIAL STATEMENT – Not available.

CHAPTER 251 REPORT – J. Kandle made a motion, seconded by M. Visalli that the District approve and certify 251 applications as listed October 31, 2014; Plan's to be certified.

M. Visalli – Yes; J. Furfari – Yes; J. Kandle – Yes; J. Everett - Recused

CHAPTER 251 REPORT – M. Visalli made a motion, seconded by J. Kandle that the District approve and certify 251 applications as listed November 30, 2014; Plan's to be certified.

M. Visalli – Yes; J. Furfari – Yes; J. Kandle – Yes; J. Everett - Recused

CHAPTER 251 REPORT – J. Kandle made a motion, seconded by M. Visalli that the District approve and certify 251 applications as listed December 31, 2014; Plan's to be certified. Motion passed unanimously on a voice vote.

OLD BUSINESS

Susquehanna Wealth Management – V. DeVasto reported he has reviewed the contracts and the requested changes have been added to the Client Profile & Investment Policy Statement under Fixed Income. After a brief discussion, it was decided to table this until the February meeting to allow the Board the opportunity to review the material.

NJACD Annual Meeting – J. Kandle updated the Board on the NJACD Annual Meeting that was held at the Eco-Complex in November.

NEW BUSINESS

Resignation of Jeff Gellenthin – V. DeVasto reported on the recent resignation of Jeff Gellenthin from the District Board of Supervisors.

District Nominating Committee – M. Visalli made a motion, seconded by J. Kandle to approve Nominating Committee members as presented. Motion passed unanimously on a voice vote. J. Furfari appointed Frank Sorbello as Chairman.

Microsoft Office 2013 – V. DeVasto presented quote for purchasing Microsoft Office 2013 to replace our current copy of Microsoft Office 2003. J. Kandle made a motion, seconded by M. Visalli to approve purchase of Microsoft Office 2013 as noted on Intellec Solutions of New Jersey Quote #Q-2014-97. Motion passed unanimously on a voice vote.

FY2014 Audit – V. DeVasto distributed copies of the FY 2014 audit to Board members for their review during the upcoming month. Audit to be discussed at the February meeting.

2015 Meeting Dates – V. DeVasto distributed the District Board meeting dates for 2015.

Permit Extension Act – V. DeVasto reported that the Governor signed another amendment to the Permit Extension Act of 2008, which provides for an additional extension until December 31, 2015. Among the approvals to be extended are Soil Erosion and Sediment Control Plans and Stormwater General Permit Authorizations certified by Conservation Districts.

Single Family Unit Administrative Bulletin – V. DeVasto updated the Board on the Administrative Bulletin on Single Family Dwelling Unit exemptions.

Poster Contest – V. DeVasto reviewed the Proposal for 2015 Conservation Poster Contest Prizes. J. Kandle made a motion, seconded by M. Visalli to award prizes as noted in Proposal. Motion passed unanimously on a voice vote.

Computer Network Battery Backup – V. DeVasto presented quote for purchasing a new battery backup for our computer network to replace the current backup which is no longer functioning. M. Visalli made a motion, seconded by J. Kandle to approve purchase of Battery Backup as noted on Intellec Solutions of New Jersey Quote #Q-2014-95. Motion passed unanimously on a voice vote.

PROBLEM SITE – None presented.

STAFF REPORTS – V. DeVasto reviewed the attached Staff reports for October, November & December 2014.

DISTRICT MANAGERS REPORTS – V. DeVasto presented the reports for October, November & December 2014.

DISTRICT CONSERVATIONIST – M. Peterson updated on Board on status 2014 Farm Bill in Gloucester County, \$519,000 obligated covering 1,713 acres. 85 contracts have been reviewed with 5 more to be completed by the end of January. Sign-up continues for Soil Health and Conservation Activity Plans and Energy.

FOR THE GOOD OF THE CAUSE – Nothing to report at this time.

CORRESPONDENCE – none

NEXT MEETING – Tuesday, February 17, 2015

ADJOURNMENT – M. Visalli made a motion, seconded by J. Kandle to adjourn the open public meeting at 7:36 PM. Motion passed unanimously on a voice vote.

Respectfully Submitted,

Victor P. DeVasto
District Manager