

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – November 9, 2015**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 PM.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE The following voting members attended: John Furfari, Mike Visalli & John Grasso. District staff present was Victor De Vasto and Karol Blew. NRCS staff present was Mona Peterson.

MINUTES of the September regular meeting were reviewed as written. M. Visalli made a motion, seconded by J. Grasso, that the September minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment September 30, 2015 were reviewed. J. Grasso made a motion, seconded by M. Visalli that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment October 31, 2015 were reviewed. M. Visalli made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

- 1) Farm Bureau 2016 Dues - \$60.00: A motion was made by M. Visalli, seconded by J. Grasso, to pay dues. Motion passed unanimously on a voice vote.
- 2) NACD FY2016 Annual Dues - \$500.00: A motion was made by M. Visalli, seconded by J. Grasso, to pay dues. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for September 30, 2015 was reviewed. A motion was made by M. Visalli and seconded by J. Grasso that payroll be approved and paid as denoted on the September 30, 2015 payroll report. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for October 31, 2015 was reviewed. A motion was made by M. Visalli and seconded by J. Grasso that payroll be approved and paid as denoted on the October 31, 2015 payroll report. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of September 30, 2015 was reviewed. A motion was made by M. Visalli and seconded by J. Grasso that the report be accepted. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – M. Visalli made a motion, seconded by J. Grasso that the District approve and certify 251 applications as listed September 30, 2015. Plan's to be certified. Motion passed unanimously on a voice vote.

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OLD BUSINESS

H&H Database Status – V. DeVasto reported the District has received payment for our entries.

NRCS Easement Monitoring – V. DeVasto reported that the District has received payment for our assessments.

CAP Agreement - A discussion ensued regarding future of program. No response yet from letter delivered at Annual Meeting.

NEW BUSINESS

Computer Maintenance Contract - V. DeVasto presented contract from Intellec Solutions of New Jersey. A discussion ensued. Board requested V. DeVasto discuss reducing contract size/term or servicing machines without a contract with Intellec and report back.

Day after Thanksgiving – V. DeVasto requested permission to allow all staff to take Vacation Leave on November 27 resulting in no office coverage. A motion was made by M. Visalli, seconded by J. Grasso to allow all staff to take leave on November 27, 2015. Motion passed unanimously on a voice vote.

CD Renewal – A motion was made by M. Visalli, seconded by J. Grasso to allow BB&T CD to rollover to 18 month term at 1%. Motion passed unanimously on a voice vote.

2016 Meeting Dates – V. DeVasto distributed 2016 Board Meeting dates.

FY15 Audit – Board reviewed FY15 Audit received from accountants. A motion was made by M. Visalli, seconded by J. Grasso to approve audit as presented. Motion passed unanimously on a voice vote.

Christmas Bonus – A motion was made by M. Visalli, seconded by J. Grasso to give each full time staff member a \$250 bonus to be added to payroll. Motion passed unanimously on a voice vote.

PROBLEM SITE – none noted

STAFF REPORTS – V. DeVasto reviewed the attached Staff reports for September 2015.

DISTRICT MANAGERS REPORTS – V. DeVasto reported his activities for September 2015

DISTRICT CONSERVATIONIST – M. Peterson updated Board on Regional Conservation Partnership Program new signup until 11/20/2015 and conservation planners' upcoming attendance at Crop Management School.

FOR THE GOOD OF THE CAUSE – no update

STATE COMMITTEE – not present

CORRESPONDENCE – none

NEXT MEETING – Wednesday, December 16, 2015 at 11 am.

ADJOURNMENT – M. Visalli made a motion, seconded by J. Grasso to adjourn the open public meeting at 8:00 PM. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew, Administrative Assistant