

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – January 19, 2016**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 p.m.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE The following voting members attended: John Furfari, Mike Visalli, Jess Everett & John Grasso. District staff present was Victor De Vasto, Rob Bergeman, and Karol Blew. NRCS staff present was Mona Peterson.

MINUTES of the December regular meeting were reviewed as written. M. Visalli made a motion, seconded by J. Grasso, that the December minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment December 31, 2015 were reviewed. M. Visalli made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

- 1) **A-Quality Business Systems LLC** – Copier Maintenance Contract - \$576.00 – M. Visalli made a motion, seconded by J. Grasso to accept 2016 contract. Motion passed unanimously on a voice vote.
- 2) **George J. Botcheos, chartered** – 2016 Retainer - \$1800.00 - M. Visalli made a motion, seconded by J. Grasso to accept 2016 Retainer. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for December 31, 2015 was reviewed. A motion was made by M. Visalli and seconded by J. Grasso that payroll be approved and paid as denoted on the December 31, 2015 payroll report. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of December 31, 2015 was reviewed. A motion was made by M. Visalli and seconded by J. Grasso that the report be accepted. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – M. Visalli made a motion, seconded by J. Grasso that the District approve and certify 251 applications as listed December 31, 2015. Plan's to be certified. Motion passed unanimously on a voice vote.

OLD BUSINESS

Computer Maintenance Contract - V. DeVasto presented revised contract and addendum from Intellec Solutions of New Jersey. A discussion ensued. A motion was made by M. Visalli, seconded by J. Grasso to accept the shortened contract as specified by addendum, for last three quarters of term (October-June). Motion passed unanimously on a voice vote.

NEW BUSINESS

Sunset of the Permit Extension Act – V. DeVasto reported the Permit Extension Act has ended. District must contact all permit holders and offer a Continuance.

Purging Closed Files – After reviewing provided quotes, a motion was made by M. Visalli, seconded by J. Grasso to purge all files closed from 2002 – current month in 2009 via shredding company *DocuVault*.

Community Work Experience Program – Board requested more information about program & possible participation. J. Furfari will research & report back at next meeting.

Dental Insurance Premium - A motion was made by M. Visalli & seconded by J. Grasso that District continues to pay 100% of Dental premiums for 2016. Motion passed unanimously on a voice vote.

NACD NE Regional Mtg – V. DeVasto reported meeting will be held August 14-16, 2016 at Stockton Seaview Hotel & Golf Club.

New Office Location – V. DeVasto reported work has once again resumed preparing Suite B for us. An update on move will be given at next meeting.

PROBLEM SITE – R. Bergeman updated Board on status of deficiencies at Sorbello Solar Field in South Harrison.

STAFF REPORTS – V. DeVasto reviewed the attached Staff reports for December 2015.

DISTRICT MANAGERS REPORTS – V. DeVasto reported his activities for December 2015.

DISTRICT CONSERVATIONIST – M. Peterson distributed a brochure on Agricultural Waste Management Practices and discussed with the Board the recent CAP meeting including NJDA & NRCS.

FOR THE GOOD OF THE CAUSE – no update

STATE COMMITTEE – not present

CORRESPONDENCE – none

NEXT MEETING – Tuesday, February 16, 2016 at 7 pm

ADJOURNMENT – M. Visalli made a motion, seconded by J. Grasso to adjourn the open public meeting at 7:40 p.m. and enter into Executive Session. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew, Administrative Assistant