

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – August 22, 2016**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 p.m.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE The following voting members attended: John Furfari, Jay Kandle, Mike Visalli and John Grasso. District staff present was Karol Blew. NRCS staff present was Mona Peterson.

ANNUAL DISTRICT REORGANIZATION MEETING

Election of Officers:

1. **Chairman:** A motion was made by J. Kandle, seconded by M. Visalli, nominating John Furfari as Chairman.
2. **Vice-Chairman:** A motion was made by M. Visalli, seconded by J. Grasso, nominating Jay Kandle as Vice-Chairman.
3. **Secretary/Treasurer:** A motion was made by M. Visalli, seconded by J. Kandle, nominating John Grasso as Secretary/Treasurer.

A motion was made by M. Visalli, seconded by J. Kandle to accept and close all nominations. Motion passed unanimously on a voice vote.

Appointment of Legal Counsel – On a motion made by J. Kandle, seconded by J. Grasso, George J Botcheos, chartered was appointed District Legal Counsel for FY17. Motion passed unanimously on a voice vote.

Appointment of Auditor – On a motion made by M. Visalli, seconded by J. Grasso, Nightlinger, Colavita & Volpa PA were appointed as District Auditor for FY17. Motion passed unanimously on a voice vote.

Bank Accounts & Authorized Signers – On a motion made by J. Kandle, seconded by M. Visalli, all Board Supervisors were authorized to sign District Checks for FY17. Motion passed unanimously on a voice vote.

MINUTES of the May regular meeting were reviewed as written. J. Kandle made a motion, seconded by M. Visalli, that the May minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment May 31, 2016, June 30, 2016 and July 31, 2016 were reviewed. J. Kandle made a motion, seconded by M. Visalli that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for May 31, 2016, June 30, 2016 and July 31, 2016 were reviewed. M. Visalli made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of May 31, 2016 was reviewed. A motion was made by M. Visalli and seconded by J. Grasso that the report be accepted. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of June 30, 2016 was reviewed. A motion was made by M. Visalli and seconded by J. Kandle that the report be accepted. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of July 31, 2016 was reviewed. A motion was made by J. Kandle and seconded by J. Grasso that the report be accepted. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – J. Kandle made a motion, seconded by M. Visalli that the District approve and certify 251 applications as listed May 31, 2016; Plan's to be certified. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – J. Kandle made a motion, seconded by M. Visalli that the District approve and certify 251 applications as listed June 30, 2016; Plan's to be certified. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – M. Visalli made a motion, seconded by J. Kandle that the District approve and certify 251 applications as listed July 31, 2016; Plan's to be certified. Motion passed unanimously on a voice vote.

OLD BUSINESS

Lettering for Entry Door – Board reviewed proposal; M. Visalli made a motion, seconded by J. Kandle to approve the purchase of lettering up to 5 feet in length from Impressions Unlimited, Sewell, NJ. Motion passed unanimously on a voice vote.

Alarm System – K. Blew reported we are still awaiting a contract reflecting our correct service address.

2016 Northeast Regional NACD Conference – J. Furfari, J. Grasso and J. Kandle attended the meeting – reported back with positive reviews of event.

NEW BUSINESS

FY17 Budget – J. Kandle made a motion, seconded by M. Visalli to approve the FY17 Budget as proposed. Motion passed unanimously on a voice vote.

Resolution for Retirement Health Insurance – J. Furfari signed the included resolution authorizing Retirement Health Insurance for V. DeVasto from November 1, 2016 through October 31, 2018.

Earned Leave Payout – Board reviewed District handbook regarding \$15,000 limit on earned leave payouts. J. Furfari will review limit with V. DeVasto.

Ch. 251 Funds – K. Blew reported District needs to open a new account and will report back at September meeting with rates.

PROBLEM SITE – none

STAFF REPORTS – Board reviewed reports for May, June and July 2016.

DISTRICT CONSERVATIONIST – NRCS Activity Report was distributed to Board for review – several conservation plans were submitted for signature.

STATE COMMITTEE – not present

CORRESPONDENCE – Board reviewed following correspondence: 1) *A. Santiago* résumé 2) Freehold SCD per diem letter

NEXT MEETING – Monday, October 17, 2016 at 7 pm

Executive Session – J. Kandle made a motion, seconded by M. Visalli to open Executive Session at 8:03 pm. Motion passed unanimously on a voice vote.

M. Visalli made a motion, seconded by J. Grasso to close executive session and resume public session at 8:10 pm. Motion passed unanimously on a voice vote.

J. Grasso made a motion, seconded by M. Visalli to increase K. Blew's salary to \$50,000, retroactive to July 1, 2016. Motion passed unanimously on a voice vote.

ADJOURNMENT – M. Visalli made a motion, seconded by J. Grasso to adjourn the open public meeting at 8:14 p.m. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew, Administrative Assistant