

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – October 17, 2016**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 p.m.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE The following voting members attended: John Furfari, Jay Kandle, and John Grasso; Jess Everett participated via phone. District staff present was Karol Blew and Rob Bergeman. NRCS staff present was Mona Peterson.

MINUTES of the August regular meeting were reviewed as written. J. Kandle made a motion, seconded by J. Grasso, that the August minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment August 31, 2016 were reviewed. J. Grasso made a motion, seconded by J. Kandle that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment September 30, 2016 were reviewed. J. Kandle made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

- 1) **NACD** – annual membership dues – A motion was made by J. Kandle, seconded by J. Grasso, to pay \$525.00 for annual membership dues. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for August 31, 2016 was reviewed. J. Kandle made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for September 30, 2016 was reviewed. J. Kandle made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of August 31, 2016 was reviewed. A motion was made by J. Kandle and seconded by J. Grasso that the report be accepted. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of September 30, 2016 was reviewed. A motion was made by J. Kandle and seconded by J. Grasso that the report be accepted. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – J. Everett made a motion, seconded by J. Kandle that the District approve and certify 251 applications as listed August 31, 2016; Plan's to be certified with the exception of application #2016-089. Motion passed unanimously on a voice vote.

J. Kandle made a motion, J. Grasso second, that the District approve and certify 251 application #2016-089.

M. Visalli – absent J. Furfari – Yes J. Kandle – Yes J. Everett – Recused J. Grasso - Yes
Motion passed.

CHAPTER 251 REPORT – J. Grasso made a motion, seconded by J. Kandle that the District approve and certify 251 applications as listed September 30, 2016; Plan's to be certified. Motion passed unanimously on a voice vote.

OLD BUSINESS - none

NEW BUSINESS

CDARS Investment Program – K. Blew reviewed CDARS documents & current District bank accounts with Board. The following motions were made:

- 1) **Parke Bank:** J. Kandle, J. Grasso (second) – close matured CD and open new \$250,000 13 month CD, 1.30%
- 2) **CDARS via First National Bank of Elmer:** J. Grasso, J. Kandle (second) - \$500,000 24 month CD, atleast 0.85%
- 3) **Cape/Ocean First Bank:** J. Kandle, J. Grasso (second) – close money market account

All motions passed unanimously on a voice vote.

District Website upgrade – A discussion ensued regarding upgrading District website. Other District/Association websites will be reviewed and cost / design options will be discussed at an upcoming meeting.

Ch. 251 “Tree” program update – K. Blew to review Cape-Atlantic SCD program and report back to Board

Plan Reviewer/Site Inspector trainee – A discussion ensued regarding prerequisites and other qualifications a candidate should possess and timeframe needed to properly train individual. Discussion to be continued at next Board meeting.

District Logo – clothing purchase – A motion was made by J. Kandle, seconded by J. Grasso authorizing K. Blew to purchase logo clothing from Lands’ End as needed for each employee up to limit set in FY17 Budget. Motion passed unanimously on a voice vote.

CCTV /Security Monitoring – a discussion ensued regarding purchasing a closed circuit tv/security system.

PROBLEM SITE – none

STAFF REPORTS – Board reviewed reports for August & September 2016. Inspection areas have been recently divided amongst remaining employees.

DISTRICT CONSERVATIONIST – NRCS Activity Report dated 10/17/2016 was distributed to Board for review – conservation plans were submitted for signature.

STATE COMMITTEE – not present

CORRESPONDENCE – Board reviewed following correspondence: “Thank You” notes from Trinity UMC & Visalli family for donation

NEXT MEETING – Monday, November 21, 2016 at 7 pm

ADJOURNMENT – J. Grasso made a motion, seconded by J. Kandle to adjourn the open public meeting at 8:20 p.m. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew