

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT  
SUPERVISOR'S MEETING – November 21, 2016**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 p.m.

**NOTICE** of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

**IN ATTENDANCE WERE** The following voting members: John Furfari, Jay Kandle, Mike Visalli and John Grasso. Karol Blew and Rob Bergeman - Gloucester District, Mona Peterson – NRCS, Tim Fekete -State Committee, and Dr. Hemant Gohil – Rutgers.

**MINUTES** of the October regular meeting were reviewed as written. J. Kandle made a motion, seconded by M. Visalli, that the October minutes be approved as written. Motion passed unanimously on a voice vote.

**VOUCHERS** submitted for payment October 31, 2016 were reviewed. M. Visalli made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

- 1) **Business Machine Sales & Service** – typewriter maintenance - A motion was made by M. Visalli, seconded by J. Kandle, to accept maintenance contract. Motion passed unanimously on a voice vote.

**PAYROLL REPORT** submitted for October 31, 2016 was reviewed. J. Kandle made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

**FINANCIAL STATEMENT** of October 31, 2016 was reviewed. A motion was made by J. Kandle and seconded by J. Visalli that the report be accepted. Motion passed unanimously on a voice vote.

**CHAPTER 251 REPORT** – M. Visalli made a motion, seconded by J. Grasso that the District approve and certify 251 applications as listed October 31, 2016; Plan's to be certified with the exception of application #2016-115. Motion passed unanimously on a voice vote.

M. Visalli made a motion, J. Grasso second, that the District approve and certify 251 application #2016-115.

M. Visalli – Yes    J. Furfari – Yes    J. Kandle – recused    J. Everett – absent    J. Grasso - Yes  
Motion passed.

**OLD BUSINESS**

**CDARS Investment Program** – K. Blew reported the District invested \$500,000 into the CDARS program via First National Bank of Elmer for 24 months with an interest rate of 0.95%.

**District Website upgrade** – K. Blew reported the District website has been updated and recommended addressing an upgrade at a future date.

**Ch. 251 "Tree" program update** – K. Blew reviewed Cape-Atlantic SCD's Access program – it is currently being updated. It has several positive additions above our program; however, would need to add mail merge and a few other items to work for Gloucester. Recommend reviewing upon completion.

**Plan Reviewer/Site Inspector trainee** – A discussion ensued regarding prerequisites and other qualifications a candidate should possess and timeframe needed to properly train individual. Discussion to be continued at next Board meeting.

**CCTV /Security Monitoring** – a discussion ensued regarding purchasing a closed circuit tv/security system. Discussion to be continued at next Board meeting.

## **NEW BUSINESS**

**Holiday Lunch** – Holiday lunch to be held in office at conclusion of December Board Meeting.

**FY16 Audit** – K. Blew distributed and reviewed FY16 Audit.

**Desk Chairs** – Quote was received from ABM Office Furniture for the purchase of 4 new desk chairs. A motion was made by M. Visalli, seconded by J. Grasso to approve quote as written. Motion passed on a voice vote – J. Furfari recused.

**Soil Restoration Standard** – K. Blew reviewed the Soil Restoration Standard and Self-Certification draft form. A discussion ensued.

**CY 2017 IT Contract** – K. Blew reported District contracted with Barber Consulting Services in July for FY17, however, firm follows calendar year and therefore contract is up for renewal.

**PROBLEM SITE** – Landfill – Harrison Township: tracking soil onto Route 77.

**STAFF REPORTS** – Board reviewed reports for October 2016.

**DISTRICT CONSERVATIONIST** – NRCS Activity Report dated 11/21/2016 was distributed to Board for review. Notes: new soil conservationist on staff & processing fall cover crop payments

**STATE COMMITTEE** – T. Fekete distributed and discussed Dept. of Ag reports & highlights.

**RUTGERS** – Board welcomed Dr. Hemant Gohil. Dr. Gohil gave a brief summary of his area of specialization and activities with Rutgers.

**CORRESPONDENCE** – none

**NEXT MEETING** – Monday, December 19, 2016 at 11:30 am

**ADJOURNMENT** – M. Visalli made a motion, seconded by J. Grasso to adjourn the open public meeting at 8:12 p.m. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew