

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – January 24, 2017**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 p.m.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE The following voting members: John Furfari, Jay Kandle, Mike Visalli and John Grasso. Karol Blew and Rob Bergeman - Gloucester District, and Mona Peterson – NRCS

MINUTES of the December regular meeting were reviewed as written. M. Visalli made a motion, seconded by J. Grasso, that the December minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment December 31, 2016 were reviewed. J. Kandle made a motion, seconded by J. Grasso that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

1. **George A Botcheos, chartered** – Retainer for 2017 - \$1,800 –J. Kandle made a motion, seconded by M. Visalli to accept 2017 Retainer. Motion passed unanimously on a voice vote.
2. **A-Quality Business Systems LLC** – copier maintenance contract - \$576.00 - M. Visalli made a motion, seconded by J. Grasso to accept 2017 contract. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for December 31, 2016 was reviewed. J. Kandle made a motion, seconded by M. Visalli that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of December 31, 2016 was reviewed. A motion was made by J. Kandle and seconded by M. Visalli that the report be accepted. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – M. Visalli made a motion, seconded by J. Kandle that the District approve and certify 251 applications as listed December 31, 2016; Plan's to be certified. Motion passed unanimously on a voice vote.

OLD BUSINESS

Plan Reviewer/Site Inspector trainee – Discussion to be continued at next Board meeting.

District Clerk – Applicants for Clerk position were reviewed. K. Blew to schedule interview & hire best applicant.

NEW BUSINESS

State Cost Share – cost table – A motion was made by M. Visalli, seconded by J. Kandle to adopt the 2017 NRCS Cost Table. Motion passed unanimously on a voice vote.

H & H Database update – Database is nearing completion. Information in database could be used to perform MS-4 inspections for townships. More information to come at a future date.

Regional Supervisors Meeting – Dates and locations are still being set up.

BB&T Checking Account – A motion was made by J. Grasso, seconded by M. Visalli to close account by December 31 to avoid upcoming monthly maintenance fees. Motion passed unanimously on a voice vote.

Dental Insurance – A motion was made by J. Kandle, seconded by J. Grasso – District will continue to pay 100% of dental premium for CY2017. Motion passed unanimously on a voice vote.

Avast! Anti-virus quote – Foresite USA LLC Estimate #3137 was reviewed. J. Kandle made a motion, seconded by M. Visalli to approve estimate as shown and purchase Avast! for \$122.46.

PROBLEM SITE – Harris Landfill – several complaints regarding soil tracking

STAFF REPORTS – Board reviewed reports for December 2016.

DISTRICT CONSERVATIONIST – NRCS Activity Report dated 1/24/2017 was distributed to Board for review.

STATE COMMITTEE – not present

RUTGERS – not present

CORRESPONDENCE – none

EXECUTIVE SESSION – M. Visalli made a motion, seconded by J. Grasso to open Executive Session at 7:55 pm. A discussion ensued. M. Visalli made a motion, seconded by J. Grasso to close Executive Session, and return to the Open Public Meeting at 8:03 pm.

Salary Adjustments – A motion was made by M. Visalli, seconded by J. Kandle to set the following employee salaries retro to January 1, 2017: R. Bergeman: \$64,999.00; K. Blew: \$55,000.00. Motion passed unanimously on a voice vote.

NEXT MEETING – Tuesday, February 21, 2017 at 7 p.m.

ADJOURNMENT – J. Kandle made a motion, seconded by J. Grasso to adjourn the open public meeting at 8:05 p.m. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew