

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – June 17, 2017**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 p.m.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE the following voting members: John Furfari, Jay Kandle, Mike Visalli and John Grasso. District staff present was Karol Blew. NRCS staff present was Mona Peterson.

MINUTES of the April regular meeting were reviewed as written. J. Kandle made a motion, seconded by J. Grasso, that the April minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment April 30, 2017 were reviewed. J. Kandle made a motion, seconded by M. Visalli that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment May 31, 2017 were reviewed. J. Grasso made a motion, seconded by M. Visalli that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

1. **SJRC&D** – Annual Dues - \$300.00 – M. Visalli made a motion, seconded by J. Grasso to pay 2017 annual dues. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for April 30, 2017 was reviewed. M. Visalli made a motion, seconded by J. Kandle that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for May 31, 2017 was reviewed. J. Kandle made a motion, seconded by M. Visalli that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of April 30, 2017 was reviewed. A motion was made by J. Kandle and seconded by J. Grasso that the report be accepted. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of May 31, 2017 was reviewed. A motion was made by J. Kandle and seconded by M. Visalli that the report be accepted. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – M. Visalli made a motion, seconded by J. Kandle that the District approve and certify 251 applications as listed April 30, 2017; Plan's to be certified. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – M. Visalli made a motion, seconded by J. Kandle that the District approve and certify 251 applications as listed May 31, 2017; Plan's to be certified. Motion passed unanimously on a voice vote.

OLD BUSINESS

Site Inspector – Offers have been extended for Site Inspector positions. Jessica Groff & Marissa Appolonia have accepted the positions. Training has started.

Nominating Committee – K. Blew presented the minutes from the May 10, 2017 Nominating Committee meeting.

NEW BUSINESS

Suite B Lease – Board reviewed the proposal for lease renewal and rent increase. M. Visalli made a motion, seconded by J. Grasso to renew the Suite B lease through June 2022 with a monthly rent of \$2,850.00. Motion passed unanimously on a voice vote.

FY18 Budget – Board reviewed the proposed FY18 Budget figures: awaiting FY17 End of Year figures.

1. **Computer Purchase** – District needs 1 new computer for new staff. K. Blew will discuss with IT Consultant and report back to Board.
2. **Vehicle Replacement** – Board to review replacing 1 vehicle during FY18. K. Blew will obtain mileage, etc. for current fleet.

District Manager – M. Visalli made a motion, seconded by J. Grasso to change K. Blew's title from District Administrator to District Manager, and increase salary to \$60,000 per year, effective July 1, 2017. Motion passed unanimously on a voice vote.

PROBLEM SITE – none reported

STAFF REPORTS – Board reviewed reports for March April & May 2017.

DISTRICT CONSERVATIONIST – NRCS Activity Report dated 06-19-2017 was distributed to Board for review. M. Peterson updated Board regarding recent and upcoming NRCS events, including Local Workgroup Meetings to be held during July & August.

STATE COMMITTEE – not present

RUTGERS – not present

CORRESPONDENCE – none

NEXT MEETING – Monday, September 18 at 7 pm

ADJOURNMENT – M. Visalli made a motion, seconded by J. Grasso to adjourn the open public meeting at 7:42 p.m. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew