

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – August 20, 2018**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 pm.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE the following voting members: John Furfari, Jay Kandle, Mike Visalli and John Grasso. District staff present was Karol Blew.

MINUTES of the July regular meeting were reviewed as written. M. Visalli made a motion, seconded by J. Grasso, that the July minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment July 31, 2018 were reviewed. M. Visalli made a motion, seconded by J. Kandle that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

SJRCD Annual Dues: \$300.00 – a motion was made by J. Kandle, seconded by M. Visalli to pay dues. Motion passed unanimously on a voice vote.

PAYROLL REPORTS submitted for July 31, 2018 were reviewed. M. Visalli made a motion, seconded by J. Kandle that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT & ACCOUNT SUMMARY: A motion was made by J. Grasso and seconded by J. Kandle that the July 2018 report be accepted. Motion passed unanimously on a voice vote.

GENERAL JOURNAL - Entries were reviewed.

CHAPTER 251 REPORT – J. Kandle made a motion, seconded by M. Visalli that the District approve and certify 251 applications as listed July 31, 2018; Plan's to be certified. Motion passed unanimously on a voice vote.

OLD BUSINESS

Payroll Company – K. Blew updated Board: quote obtained from ADP did not include Workers Comp – and therefore *not* less expensive than current provider.

FY19 Budget – M. Visalli made a motion, seconded by J. Kandle to approve FY19 budget as presented. Motion passed unanimously on a voice vote.

Account Updates – 2 signatures needed to withdraw funds from Century MM – new CD to be opened before 8.31.

Furniture Purchase – J. Furfari – *recused* J. Kandle as *Acting Chairman* – presented a quote from ABM Office Furniture for receptionist desk and glazed desk panels: \$700. A motion was made by M. Visalli, seconded by J. Grasso to approve purchase as noted. Motion passed unanimously on a voice vote.

NEW BUSINESS

Closed Files – J. Kandle made a motion, seconded by M. Visalli to approve purging of all files closed 2009 through August 2011. Motion passed unanimously on a voice vote.

Litigation – J. Kandle made a motion, seconded by J. Grasso to approve the settlement regarding V.D. and authorizing the administration and board attorney to take the steps necessary to effectuate the purposes of this resolution. Motion passed on a voice vote.

PROBLEM SITE – none

STAFF REPORTS – Board reviewed July reports

DISTRICT CONSERVATIONIST – Board reviewed NRCS Activity Report dated 8/20/2018.

STATE COMMITTEE – not present

RUTGERS – not present

CORRESPONDENCE – none

STAFF REVIEWS – Board discussed compensation for K. Blew – M. Visalli made a motion, seconded by J. Grasso to set K. Blew's salary at \$62,500, retro to July 1. Motion passed unanimously on a voice vote.

NEXT MEETING – September 17, 2018 at 7 p.m.

ADJOURNMENT – J. Kandle made a motion, seconded by J. Grasso to adjourn the open public meeting at 7:44 p.m. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew