

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT  
SUPERVISOR'S MEETING – October 21, 2013**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 PM.

**NOTICE** of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

**IN ATTENDANCE WERE** The following voting members attended: John Furfari, Jeff Gellenthin, Jess Everett & Jay Kandle. District staff present was Victor De Vasto, Rob Bergeman, Scott Boyer and Karol Blew. NRCS staff present was Mona Peterson.

**MINUTES** of the September regular meeting were reviewed as written. J. Kandle made a motion, seconded by J. Gellenthin that the September minutes be approved as written. Motion passed unanimously on a voice vote.

**VOUCHERS** submitted for payment September 30, 2013 were reviewed. J. Kandle made a motion, seconded by J. Gellenthin that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

**1) NJBIA** – Annual Dues - \$185.00 – J. Kandle made a motion, seconded by J. Gellenthin to deny membership & therefore not pay dues. Motion passed unanimously on a voice vote.

**2) NJFB** – Annual Dues - \$60.00 - J. Kandle made a motion, seconded by J. Gellenthin to continue membership & pay dues. Motion passed unanimously on a voice vote.

**PAYROLL REPORT** submitted for September 30, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that payroll be approved and paid as denoted on the September 30, 2013 payroll report. Motion passed unanimously on a voice vote.

**FINANCIAL STATEMENT** of September 30, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that the report be accepted. Motion passed unanimously on a voice vote.

**CHAPTER 251 REPORT** – J. Kandle made a motion, seconded by J. Gellenthin that the District approve and certify 251 applications as listed September 30, 2013; Plan's to be certified. Motion passed unanimously on a voice vote.

**OLD BUSINESS**

**Verizon Cellular Proposal & Sprint WSCA** – V. DeVasto explained Sprint & Verizon wireless pricing. A motion was made by J. Kandle and seconded by J. Everett to switch to Verizon wireless with three smart phones & one basic phone. Motion passed unanimously on a voice vote.

**NJACD Annual Meeting** – V. DeVasto reminded Board of Annual Meeting scheduled for Oct 27 & 28 Golden Inn Avalon, NJ – registrations due tonight. J. Kandle made a motion, seconded by J. Gellenthin to pay for hotel rooms for all District employees & supervisors attending meeting. Motion passed unanimously on a voice vote.

**Bank Signatures** – K. Blew distributed new bank signature cards for both checking accounts.

## **NEW BUSINESS**

**District Fee Schedule Revision** - V. DeVasto reviewed amended Fee Schedule. A motion was made by J. Kandle & seconded by J. Everett to approve changes & submit to SSCC for their approval. Motion passed unanimously on a voice vote.

**Public Officials Liability Insurance renewal** – A motion was made by J. Kandle and seconded by J. Gellenthin to bind coverage at quoted price after verification & possible removal of Engineering Fee. Motion passed unanimously on a voice vote.

**251 Tracking Software** – V. DeVasto recommended updating or purchasing new tracking software. Board recommended researching software used by other Districts & associated costs. Discussion to continue at next meeting.

**NACD Dues** – J. Kandle made a motion, seconded by J. Everett to pay \$250 for 2014 Membership Dues. Motion passed unanimously on a voice vote.

**PROBLEM SITE** – None noted.

**STAFF REPORTS** – V. DeVasto reviewed the attached Staff report for September 2013. S. Boyer reviewed several projects of interest from throughout his years of service. He also notified Board of his pending retirement.

**DISTRICT MANAGERS REPORTS** – V. DeVasto presented the report for September 2013.

**DISTRICT CONSERVATIONIST** – M. Peterson updated Board on status of Woodstown Office workload & impact of recent Federal furloughs.

**FOR THE GOOD OF THE CAUSE** – J. Kandle updated Board with Staff meeting discussions & progress.

**CORRESPONDENCE** – none

**NEXT MEETING** – Monday, November 18, 2013

**ADJOURNMENT** – J. Kandle made a motion, seconded by J. Everett to adjourn the open public meeting at 8:01 PM. Motion passed unanimously on a voice vote.

Respectfully Submitted,

Karol Blew  
Administrative Assistant