

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT  
SUPERVISOR'S MEETING – December 9, 2013**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:04 PM.

**NOTICE** of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

**IN ATTENDANCE WERE** The following voting members attended: John Furfari, Jeff Gellenthin & Jay Kandle. District staff present was Victor De Vasto, Rob Bergeman, and Karol Blew. NRCS staff present was Mona Peterson. State Committee staff present was Tim Fekete.

**MINUTES** of the October regular meeting were reviewed as written. J. Kandle made a motion, seconded by J. Gellenthin that the October minutes be approved as written. Motion passed unanimously on a voice vote.

**VOUCHERS** submitted for payment October 31, 2013 were reviewed. J. Kandle made a motion, seconded by J. Gellenthin that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

**VOUCHERS** submitted for payment November 30, 2013 were reviewed. J. Kandle made a motion, seconded by J. Gellenthin that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

**PAYROLL REPORT** submitted for October 31, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that payroll be approved and paid as denoted on the October 31, 2013 payroll report. Motion passed unanimously on a voice vote.

**PAYROLL REPORT** submitted for November 30, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that payroll be approved and paid as denoted on the November 30, 2013 payroll report. Motion passed unanimously on a voice vote.

**FINANCIAL STATEMENT** of October 31, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that the report be accepted. Motion passed unanimously on a voice vote.

**FINANCIAL STATEMENT** of November 30, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that the report be accepted. Motion passed unanimously on a voice vote.

**CHAPTER 251 REPORT** – J. Kandle made a motion, seconded by J. Gellenthin that the District approve and certify 251 applications as listed October 31, 2013; Plan's to be certified. Motion passed unanimously on a voice vote.

**CHAPTER 251 REPORT** – J. Kandle made a motion, seconded by J. Gellenthin that the District approve and certify 251 applications as listed November 30, 2013; Plan's to be certified. Motion passed unanimously on a voice vote.

## **OLD BUSINESS**

**3B Networks LLC - Invoice** – V. DeVasto presented invoice for wiring of Suite B – invoice is for 50% of specified price. A motion was made by J. Kandle and seconded by J. Gellenthin to approve & pay invoice I2013-82. Motion passed unanimously on a voice vote.

## **NEW BUSINESS**

**Dental Insurance** - A motion was made by J. Kandle & seconded by J. Gellenthin that District continues to pay 100% of Dental premiums for 2014. Motion passed unanimously on a voice vote.

**FY13 Audit** – Copies of FY13 Audit were distributed to Board members for their review during the upcoming month. Audit to be discussed at December meeting.

**Office Closing** – V. DeVasto requested permission to allow all staff members to take Vacation Leave on December 26. Board discussed. A motion was made by J. Kandle, seconded by J. Gellenthin to close office for December 26 & 27 – use of paid leave not required. Motion passed unanimously on a voice vote.

**Christmas Party/Retirement Party** – V. DeVasto & Board discussed dates – January 24 was selected.

**Employee Gift Cards** – A motion was made by J. Kandle, seconded by J. Gellenthin to provide each employee with a \$200 gift card. Motion passed unanimously on a voice vote.

**Annual Meeting** – Meeting to be held in Anaheim, CA. V. DeVasto to obtain meeting information & distribute to Supervisors once available. A motion was made by J. Kandle, seconded by J. Gellenthin to reimburse any GSCD Supervisor or District Manager up to \$1,000 each for meeting expenses should they choice to attend. Motion passed unanimously on a voice vote.

**OPRA** – J. Furfari discussed OPRA session from NJ Annual Meeting. Concern was expressed regarding costs to fulfill OPRA requests exceed allowable charges. Additional information is necessary.

**PROBLEM SITE** – None noted.

**STAFF REPORTS** – V. DeVasto reviewed the attached Staff reports for October & November 2013.

**DISTRICT MANAGERS REPORTS** – V. DeVasto reported his activities for October & November 2013.

**DISTRICT CONSERVATIONIST** – M. Peterson updated Board on status of Woodstown Office workload & recent activities: Mid Atlantic Crop Mgt training & Soil Health Conference.

**FOR THE GOOD OF THE CAUSE** – no update

**State Committee** – T. Fekete distributed newsletter & State Committee upcoming meeting dates.

**CORRESPONDENCE** – none

**NEXT MEETING** – Tuesday, January 21, 2014 @ 7 pm

**ADJOURNMENT** – J. Kandle made a motion, seconded by J. Gellenthin to adjourn the open public meeting at 8:07 PM. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew, Administrative Assistant