

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT  
SUPERVISOR'S MEETING – February 25, 2013**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 PM.

**NOTICE** of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

**IN ATTENDANCE WERE** The following voting members attended: John Furfari, Jess Everett & Jay Kandle. District staff present was Victor De Vasto, Dan Brown and Karol Blew.

**MINUTES** of the January regular meeting were reviewed as written. J. Kandle made a motion, seconded by J. Everett that the January minutes be approved as written. Motion passed unanimously on a voice vote.

**VOUCHERS** submitted for payment January 31, 2013 were reviewed. J. Kandle made a motion, seconded by J. Everett that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

- 1) **Symantec Endpoint Security renewal** - \$186.70 - Motion made by J. Kandle, seconded by J. Everett, to pay for Symantec for 6 computers.
- 2) **A-Quality Business Systems LLC – Copier Maintenance Contract** - \$576.00 - Motion made by J. Kandle, seconded by J. Everett, to approve Copier Contract.

**PAYROLL REPORT** submitted for payment January 31, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Everett that payroll be approved and paid as denoted on the January 31, 2013 payroll report. Motion passed unanimously on a voice vote.

**FINANCIAL STATEMENT** of January 31, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Everett that the report be accepted. Motion passed unanimously on a voice vote

**CHAPTER 251 REPORT** – J. Kandle made a motion, seconded by J. Everett that the District approve and certify 251 applications as listed January 31, 2013; Plan's to be certified. Motion passed unanimously on a voice vote.

**OLD BUSINESS**

**Proposed Increases to Staff Salaries** – A motion was made by J. Kandle, seconded by J. Everett, to award each Ch. 251 employee a \$1,000 bonus. Motion passed unanimously on a voice vote.

**NEW BUSINESS**

**Regional Leadership Meeting** – V. DeVasto distributed Save the Date notice.

**Supervisor Training Survey** – Supervisors completed 2013 Statewide Supervisor Training Survey.

**Envirothon Donation Request** – A motion was made by J. Kandle, seconded by J. Everett to donate \$500. Motion passed unanimously on a voice vote.

**Voluntary Furlough Request** – D. Brown presented Board with a request for Voluntary Furlough days. A motion was made by J. Kandle, seconded by J. Everett to approve request. Motion passed unanimously on a voice vote.

**Training Reimbursement Request** - J. Kandle made a motion, seconded by J. Everett to approve S. Boyer's full request for Training Reimbursement. Motion passed unanimously on a voice vote.

**Addendum to Application** – V. DeVasto presented Board with updated Addendum.

**Bank CD** – K. Blew reported 12 month CD at Parke Bank has matured. A motion was made by J. Kandle, seconded by J. Everett to open 18 month CD at Parke Bank. Motion passed unanimously on a voice vote.

**Nominating Committee** – J. Kandle made a motion, seconded by J. Everett to approve Nominating Committee members as presented. Motion passed unanimously on a voice vote. J. Furfari appointed F. Sorbello as Chairman of Nominating Committee.

**PROBLEM SITE** – None reported.

**STAFF REPORTS** – V. DeVasto reviewed the attached Staff report for the month of January 2013.

**DISTRICT MANAGERS REPORTS** – V. DeVasto presented the report for January 2013.

**DISTRICT CONSERVATIONIST** – D. Brown reported Woodstown Service Center is currently busy ranking & contracting for cost-share programs.

**CORRESPONDENCE** – none

**NEXT MEETING** – Monday, March 18, 2013

**ADJOURNMENT** – J. Kandle made a motion, seconded by J. Everett to adjourn the open public meeting at 7:49 PM. Motion passed unanimously on a voice vote.

Respectfully Submitted,

Karol Blew  
Administrative Assistant