

**MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT
SUPERVISOR'S MEETING – August 19, 2013**

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:00 PM.

NOTICE of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Pitman Public Library as required in accordance with the Open Public Meetings Act.

IN ATTENDANCE WERE The following voting members attended: John Furfari, Jeff Gellenthin & Jay Kandle. District staff present was Victor De Vasto and Karol Blew.

ANNUAL DISTRICT REORGANIZATION MEETING

Election of Officers: On a motion made by J. Kandle, seconded by J. Gellenthin, each Incumbent was appointed to maintain office. A motion was made by J. Gellenthin, seconded by J. Kandle to close nominations. Motion passed unanimously on a voice vote.

Appointment of Legal Counsel – On a motion made by J. Kandle, seconded by J. Gellenthin, George J Botcheos, chartered was appointed District Legal Counsel for FY14. Motion passed unanimously on a voice vote.

Appointment of Auditor – On a motion made by J. Kandle, seconded by J. Gellenthin, Nightlinger, Colavita & Volpa PA were appointed as District Auditor for FY14. Motion passed unanimously on a voice vote.

Bank Accounts & Authorized Signers – On a motion made by J. Kandle, seconded by J. Gellenthin, all Board Supervisors were authorized to sign District Checks for FY14. Motion passed unanimously on a voice vote.

MINUTES of the June regular meeting were reviewed as written. J. Kandle made a motion, seconded by J. Gellenthin that the June minutes be approved as written. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment June 30, 2013 were reviewed. J. Kandle made a motion, seconded by J. Gellenthin that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

VOUCHERS submitted for payment July 31, 2013 were reviewed. J. Kandle made a motion, seconded by J. Gellenthin that all vouchers be approved and paid. Motion passed unanimously on a voice vote.

1) Business Machine Sales & Service – Typewriter Maintenance Contract - \$199.00 – J. Kandle made a motion, seconded by J. Gellenthin to pay contract. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for June 30, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that payroll be approved and paid as denoted on the June 30, 2013 payroll report. Motion passed unanimously on a voice vote.

PAYROLL REPORT submitted for July 31, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that payroll be approved and paid as denoted on the July 31, 2013 payroll report. Motion passed unanimously on a voice vote.

FINANCIAL STATEMENT of June 30, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that the report be accepted. Motion passed unanimously on a voice vote

FINANCIAL STATEMENT of July 31, 2013 was reviewed. A motion made by J. Kandle and seconded by J. Gellenthin that the report be accepted. Motion passed unanimously on a voice vote.

1) **Newfield National Bank CD:** Matures September 5, 2013. A motion was made by J. Kandle, seconded by J. Gellenthin to renew CD. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – J. Kandle made a motion, seconded by J. Gellenthin that the District approve and certify 251 applications as listed June 30, 2013; Plan's to be certified. Motion passed unanimously on a voice vote.

CHAPTER 251 REPORT – J. Kandle made a motion, seconded by J. Gellenthin that the District approve and certify 251 applications as listed July 31, 2013; Plan's to be certified. Motion passed unanimously on a voice vote.

OLD BUSINESS

CAP Program Update – V. DeVasto reported FY14 Budget was approved; however, Vineland CAP position will be eliminated as of February 2014.

NEW BUSINESS

FY14 Budget – V. DeVasto presented Budget. After review, a motion was made by J. Kandle, seconded by J. Gellenthin to approve FY14 Budget as submitted – computer contracts not included. Motion passed unanimously on a voice vote.

NJACD Annual Meeting – Meeting to be held Oct 27 & 28 Golden Inn, Avalon, NJ.

Mid-Atlantic Crop School – A motion was made by J. Kandle, seconded by J. Gellenthin to approve Dan Brown's attendance at Mid-Atlantic Crop School. Motion passed unanimously on a voice vote.

Computer Maintenance Contract – V. DeVasto presented Computer Maintenance Contract from 3B Networks LLC. After review, a motion was made by J. Kandle, seconded by J. Gellenthin to approve contract as submitted – with cost verification for servers. Motion passed unanimously on a voice vote.

Cloud Storage – V. DeVasto presented Cloud Backup quote from 3B Networks LLC. After review, a motion was made by J. Kandle, seconded by J. Gellenthin to approve quote as submitted. Motion passed unanimously on a voice vote.

Laptop Purchase – V. DeVasto presented proposal for 3 new laptops from 3B Networks LLC. After review, a motion was made by J. Kandle, seconded by J. Gellenthin to approve quote as submitted. Motion passed unanimously on a voice vote.

PROBLEM SITE – V. DeVasto updated Board on complaint & findings at Owen Poole's farm.

STAFF REPORTS – V. DeVasto reviewed the attached Staff report for June & July 2013. J. Kandle requested update on K. Blew's job tasks. V. DeVasto reported K. Blew will be utilized as an inspector only to cover absences. J. Kandle & J. Furfari explained K. Blew needs permanent inspection areas since her raise included those job tasks.

DISTRICT MANAGERS REPORTS – V. DeVasto presented the report for June & July 2013.

DISTRICT CONSERVATIONIST – V. DeVasto distributed Conservation Plans for signature & Floodplain Easement information on behalf of M. Peterson.

CORRESPONDENCE – none

NEXT MEETING – Monday, September 16, 2013

ADJOURNMENT – J. Kandle made a motion, seconded by J. Gellenthin to adjourn the open public meeting at 7:52 PM. Motion passed unanimously on a voice vote.

Respectfully Submitted,

Karol Blew
Administrative Assistant