



# GLOUCESTER COUNTY SOIL CONSERVATION DISTRICT

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## MINUTES OF THE GLOUCESTER SOIL CONSERVATION DISTRICT SUPERVISOR'S MEETING – August 21, 2023

John Furfari brought the REGULAR MEETING of the Gloucester Soil Conservation District Supervisors to order at 7:05 pm.

**NOTICE** of this meeting was adequately provided to the Gloucester County Times, the Courier-Post, and also posted in the Logan Township Library as required in accordance with the Open Public Meetings Act.

**IN ATTENDANCE WERE** the following voting members: John Furfari, Mike Visalli and John Grasso. Jay Kandle arrived at 7:15 pm. Non-voting: Mona Peterson – NRCS and Karol Blew - Gloucester SCD

**MINUTES** of the June 19, 2023 regular meeting were reviewed as written. Motion – J. Grasso, Second – M. Visalli: minutes approved as written. Motion passed unanimously on a voice vote.

**VOUCHERS** submitted for payment June 2023 were reviewed. Motion – M. Visalli, Second – J. Grasso: all vouchers be approved and paid. Motion passed unanimously on a voice vote.

**VOUCHERS** submitted for payment July 2023 were reviewed. Motion – J. Grasso, Second – M. Visalli: all vouchers be approved and paid. Motion passed unanimously on a voice vote.

**PAYROLL REPORTS** submitted for June 2023 were reviewed. Motion – M. Visalli, Second – J. Grasso: all vouchers be approved and paid. Motion passed unanimously on a voice vote.

**PAYROLL REPORTS** submitted for July 2023 were reviewed. Motion – M. Visalli, Second – J. Grasso: all vouchers be approved and paid. Motion passed unanimously on a voice vote.

**FINANCIAL STATEMENT & ACCOUNT SUMMARY:** Motion – M. Visalli, Second – J. Grasso: June 2023 Financial Statement & Account Summary reports be accepted. Motion passed unanimously on a voice vote.

**FINANCIAL STATEMENT & ACCOUNT SUMMARY:** Motion – J. Grasso, Second – M. Visalli: July 2023 Financial Statement & Account Summary reports be accepted. Motion passed unanimously on a voice vote.

**GENERAL JOURNAL** – June & July 2023 entries were reviewed.

### ANNUAL DISTRICT REORGANIZATION MEETING

#### Election of Officers:

1. **Chairman:** Motion –M. Visalli, Second – J. Grasso: nominate John Furfari. Motion passed unanimously on a voice vote.
2. **Vice-Chairman:** Motion – M. Visalli, Second – J. Grasso: nominate Jay Kandle. Motion passed unanimously on a voice vote.
3. **Secretary/Treasurer:** Motion – M. Visalli, Second – J. Kandle: nominate John Grasso. Motion passed unanimously on a voice vote.

A motion was made by M. Visalli, seconded by J. Kandle, to close nominations. Motion passed unanimously on a voice vote.

**Appointment of Legal Counsel** – Motion – M. Visalli, Second - J. Kandle: George J Botcheos, chartered was appointed District Legal Counsel for Ch. 251 relations for FY24. Motion passed unanimously on a voice vote.

**Appointment of Auditor** – Motion – M. Visalli, Second - J. Grasso: Nightlinger, Colavita & Volpa PA were appointed as District Auditor for FY24. Motion passed unanimously on a voice vote.

**Bank Accounts & Authorized Signers** – Motion – J. Kandle, Second - M. Visalli: all Board Supervisors were authorized to sign District Checks for FY24. Motion passed unanimously on a voice vote.

**CHAPTER 251 REPORT** – Motion – M. Visalli, Second – J. Grasso: District approves and certifies 251 applications as listed June 30, 2023; Plan's to be certified. Motion passed unanimously on a voice vote.

**CHAPTER 251 REPORT** – Motion – M. Visalli, Second – J. Kandle: District approves and certifies 251 applications as listed July 31, 2023; Plan's to be certified. Motion passed unanimously on a voice vote.

## **OLD BUSINESS**

**Shared Services Agreement** – Shared Service Agreement signed 7/31/2023 for 6 months – 01/31/2024

## **NEW BUSINESS**

**Nominating Committee** – Five confirmed members - would be beneficial to have an alternate available.

**File Retention** – request to purge files closed between 05/01/2015 through 07/31/2016. Motion – J. Grasso, Second – M. Visalli: purge files closed between 05/01/2015 through 07/31/2016. Motion passed unanimously on a voice vote.

**FY24 Budget** – Motion – M. Visalli, Second – J. Grasso: Approve FY24 Budget as proposed. Motion passed unanimously on a voice vote.

**PROBLEM SITE** – none.

**STAFF REPORTS** – Board reviewed Staff Reports for June & July 2023

**DISTRICT CONSERVATIONIST** – Civil Rights Responsibilities for Partners Checklist – review and signing. NRCS Activity Report distributed.

**STATE COMMITTEE** – not present

**RUTGERS** – not present

**CORRESPONDENCE** – none

**NEXT MEETING** – October 16, 2023 at 7 p.m.

**ADJOURNMENT** - M. Visalli made a motion, seconded by J. Grasso to adjourn the open public meeting at 7:56 p.m. Motion passed unanimously on a voice vote.

Respectfully Submitted - Karol Blew